



**Board of Directors Meeting**  
**Redwood City Improvement Association**  
**Wednesday, December 9, 2015 Noon - 1:15 pm**  
**Location:** Redwood City-San Mateo County Chamber of Commerce 1450  
Veterans Boulevard, Suite 125, Redwood City, CA 94063

**Present:** Eric Lochtefeld, Stacey Wagner, Stephanie Kolkka, Chris Beth, Mark Chrzanowksi, Aaron Aknin, Don Gibson, Dani Gasparini, Bob Oyster, Cathy Oyster, Aaron Pellarin, Angela Rezab, Mitch Postal, Ben Paul, Lucy Wicks and Jeff Adams.

**Staff:** Amy Buckmaster

**Other:**

**Absent:** Mike Halow, Lori Lochtefeld and Janet Ng

**MINUTES**

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
<b>1. Call to Order</b>	Meeting called to order at 12:10 p.m.	<b>N/A</b>
<b>2. Introductions</b>	None	<b>N/A</b>
<b>3. Approval of November 11, 2015 minutes</b>	The November 11, 2015 minutes reviewed.	<b>Ben Paul moved to approve the November 11 minutes. Dani Gasparini seconded the motion and motion was approved unanimously.</b>
<b>4. Public Announcements, Public Comments:</b>	None	<b>N/A</b>
<b>5. Committee Update: (Executive Committee)</b>	President Lochtefeld recommended the appointment of Janet Ng, Kilroy Realty to the Board of Directors to replace Jennifer Crone of Kilroy who is no longer with the company	<b>Dani Gasparini moved to approve, Stacey Wagner seconded the motion and motion was approved unanimously</b>

(SOBO Committee) – Cathy Oyster and Chris Beth	<p>a) Co-Chair Cathy Oyster gave an update on the presentation done by Designer Danny English on Design for new Lighting at the November December 2 SOBO Committee.</p> <p>b) Co-Chair Chris Beth gave an update on the call for Artists for the New Public Art Projects approved by the RCIA Board at the 9/9/15 RCIA Board meeting. Artists for both Sidewalk Shadow Art and Interactive Wall Art have been picked. Samples should be ready for presentation at the Jan 16 SOBO Committee Meeting.</p>	<p><b>N/A</b></p> <p><b>N/A</b></p>
(DISI Committee) – Lori Lochtefeld and Don Gibson	<p>a) Co-Chair Don Gibson gave an update new Digital Mapping Copy that is being prepared by Bartkressa Design. New Show is scheduled to premiere in Late February early March.</p> <p>b) Co-Chair Gibson along with other RICA Board Members thanked Chris Beth and his wonderful team for all their hard work with SCARE on the Square in late October</p>	<p><b>N/A</b></p> <p><b>N/A</b></p>
(Parking Management Committee) Co-Chairs Aaron Akin and Ben Paul	<p>a) Co-Chair Akin and Paul gave an update from their December 2 Committee Meeting. Akin informed the Board that the Committee would like to continue the Valet Service provided on Thursday-Saturday at one location and Friday – Saturday at the second location. Akin informed the Board, All About Parking would continue with the added Thursday night Valet at a lower rate starting January 1, 2016 pending Board</p>	<p><b>N/A</b></p>

	<p>Approval at the January 13, 2016 Board Meeting.</p> <p><b>b)</b> Co-Chairs Aknin and Paul presented the 2016 Parking Management Budget to the Board. Total Budget \$61,636. \$50,000 for Valet (12 months) \$11,636 for Branding/Signage/Misc.</p> <p><b>c)</b> Co-Chair Aknin informed the Board of the opening of Crossing 900 and the available parking that would now be available to the public nights and weekends.</p>	<p><b>N/A</b></p> <p><b>Cathy Oyster Moved to approve, Jeff Adams seconded the motion and motion was approved unanimously.</b></p>
<b>Project Review</b>	<p>RCIA Vice President Ben Paul, informed the Board that the 601 Marshall Street Development Project was approved by the Redwood City Council on November 12, 2015.</p>	<b>N/A</b>
<b>7. President's Report</b>	<p>President Lochtefeld thanked each RCIA Board Member for the time they have given over the past year as Board Members. He wished everyone a happy and safe holiday and looked forward to seeing everyone in the New Year.</p>	<b>N/A</b>
<b>8. Executive Director Update</b>	<p>Executive Director wanted to personally thank the Redwood City Improvement Board of Directors for all their hardwork this past year. It has been a pleasure for her and her team to get to work with such a wonderful group of Property Owners and Community at large who truly love Downtown Redwood City and want to see it continue to flourish.</p> <p>Buckmaster also personally thanked RCIA President Eric Lochtefeld for doing an amazing job being the President. She has expressed how is has been an honor to work with him this past year.</p>	<b>N/A</b>
<b>9. Other</b>	<p>RCIA Board Member Lucy Wicks gave a</p>	<b>N/A</b>

	quick update on the next phase of the Stanford in Redwood City Project. Wicks let the Board know she is happy to give a presentation at a future RCIA Board Meeting.	
<b>10. Next Board meeting</b>	Next Board Meeting – January 13, 2016 at Noon	<b>N/A</b>
<b>11. Adjournment</b>	Meeting adjourned at 1:20 pm.	<b>N/A</b>

**Minutes taken by: Amy Buckmaster, Executive Director, Redwood City Improvement Association**