



**Board of Directors Meeting
Redwood City Improvement Association**

Wednesday, August 10, 2016 Noon - 1:15 pm

Location: Redwood City-San Mateo County Chamber of Commerce
1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063

Present: Eric Lochtefeld, Stacey Wagner, Aaron Aknin, Jeff Adams, Cathy Oyster, Chris Beth, Aaron Pellarin, Bob Oyster, Angela Rezab, Mark Chrzanowski, Elaine Watts, Dani Gasparini, Mitch Postel

Staff: Nina Gann, Carolina Webster

Other: Courtney Rose, Catherine Ralston, Jessica Prasad, Lindy Chan, Veronica Fitzsimmons

By Phone: Lori Lochtefeld

Absent: Stephanie Kolkka, Ben Paul, Lucy Wicks, Don Gibson, Mike Halow, Amy Buckmaster

MINUTES

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Meeting called to order at 12:04 p.m.	N/A
2. Introductions	President E. Lochtefeld welcomed the board and guests. Introductions were made by all.	N/A
3. Approval of May 11, 2016 minutes	May 11, 2016 minutes reviewed.	Dani Gasparini moved to approve the May 11th minutes. Angela Rezabs seconded the motion and motion was approved unanimously.
4. Public Announcements, Public Comments:	None	N/A
5. Committee Update: (Executive Committee)	a) Selections of Nominations Committee for second Annual Elections to the Board for the RCIA, Chaired by President Eric Lochtefeld to designate 2 other Board members to serve with the President as	Dani Gasparini moved to approve the appointment of Stacey Wagner, Jeff Adams and Bob Oyster to serve with President E. Lochtefeld on the

<p>5. Committee Update: (Executive Committee)</p>	<p>a) Selections of Nominations Committee for second Annual Elections to the Board for the RCIA, Chaired by President Eric Lochtefeld to designate 2 other Board members to serve with the President as Nominations Committee. Stacey Wagner, Jeff Adams and Bob Oyster to join current President Eric Lochtefeld and formed the Nominations Committee. Nomination Forms were sent to all current Board Members and Property Owners. The Nominating Committee will meet prior to September 14th.</p>	<p>Dani Gasparini moved to approve the appointment of Stacey Wagner, Jeff Adams and Bob Oyster to serve with President E. Lochtefeld on the Nominations Committee. Angela Rezab seconded the motion and the motion was approved unanimously</p>
<p>SOBO Committee: Cathy Oyster and Chris Beth</p>	<p>a) Co-Chair Chris Beth explained that the SOBO Committee and the President of the Redwood City Improvement Association would like the Board to authorize to spend for 30 green and blue 9 feet umbrella's and 30 120lbs round base with wheels. Not to exceed \$30,000.</p> <p>Co-Chair Chris Beth explained that the SOBO Committee and the President of the Redwood City Improvement Association would like the Board to authorize to spend on 15 regular dispensers, plus shipping and 1000 biodegradable green rolls. Not to exceed \$11,000.</p> <p>b) Co-Chair Chris Beth gave the updates on the public art update on the Mural Renderings.</p> <p>c) Co-Chair Chris Beth gave the update on the Downtown LED Tree Lights.</p>	<p>Aaron Aknin motioned the SOBO Committee and the RCIA authorizes to spend 30 green and blue 9 feet umbrellas and 30 120lbs round base with wheels. Not to exceed \$30,000. Aaron Pellarin seconded the motion and motion was approved unanimously.</p> <p>Dani Gasparini motioned the SOBO Committee and the RCIA authorize to spend on 15 regular dispensers, plus shipping and 1000 biodegradable green rolls. Not to exceed \$11,000. Bob Oyster seconded the motion and motion was approved unanimously.</p>
<p>DISI Committee: Lori Lochtefeld and Don Gibson</p>	<p>a) Olive PR Rep Courtney Rose updated on the Public Relations.</p> <p>b) President Eric Lochtefeld gave an update in regards to the new Video Digital Mapping</p>	<p>N/A</p>

Parking Management Committee: Aaron Akin and Ben Paul	a) Co-Chair Aaron Akin, reported on the new signage displays that will be up in the Downtown Redwood City Garages, and will be live by August 12 th .	N/A
Project Review: Ben Paul	President Eric Lochtefeld mentions the project update on 851 Main Street – Acclaim Properties at the Chamber’s Economic Development Committee Meeting on Tuesday, September 6, 2016 at Noon.	N/A
6. Presidents Report:	President Eric Lochtefeld mentions Facebook is donating \$20,000 to the Scare on the Square.	N/A
7. Executive Director Update:	None	N/A
8. Other	a) Presentation on proposed idea’s to activate ground floor uses in downtown Redwood City was presented by Lindy Chan Sr. Planner Community Development Department, City of Redwood City.	N/A
9. Next Board meeting	Next Board Meeting – September 14, 2016 at Noon	N/A
10. Adjournment	Meeting adjourned at 1:15 pm.	N/A

Minutes taken by: Nina Gann, District Manager, Redwood City Improvement Association