



**Board of Directors Meeting
Redwood City Improvement Association**

Wednesday, May 11, 2016 Noon - 1:15 pm

Location: Redwood City-San Mateo County Chamber of Commerce
1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063

Present: Eric Lochtefeld, Stacey Wagner, Lori Lochtefeld, Cathy Oyster, Chris Beth, Aaron Pellarin, Bob Oyster, Angela Rezab, Don Gibson, Stephanie Kolkka, Mike Halow

Staff: Amy Buckmaster, Nina Gann

Other: Courtney Rose, Catherine Ralston

By Phone: Jeff Adams, Aaron Aknin, Mark Chrzanowski

Absent: Dani Gasparini, Ben Paul, Mitch Postel, Lucy Wicks

MINUTES

<i>Item</i>	<i>Discussion</i>	<i>Action Taken?</i>
1. Call to Order	Meeting called to order at 12:06 p.m.	N/A
2. Introductions	None	N/A
3. Approval of April 13, 2016 minutes	April 13, 2016 minutes reviewed.	Angela Rezab moved to approve the April 13th minutes. Bob Oyster seconded the motion and motion was approved unanimously.
4. Approval of April 18, 2016 minutes "Special Meeting"	April 18, 2016 "Special Meeting" minutes reviewed	Don Gibson moved to approve the April 18th "Special Meeting" minutes. Stacey Wagner seconded the motion and motion was approved unanimously.
5. Public Announcements, Public Comments:	None	N/A

	to the Board of Directors to replace current Board Member Janet Ng, with Kilroy Realty.	Don Gibson seconded the motion and motion was approved unanimously
SOBO Committee: Cathy Oyster and Chris Beth	<p>a) Co-Chair Chris Beth gave the updates on the Downtown Redwood City Lighting Project.</p> <p>b) Co-Chair Chris Beth gave the updates on the Brainstorming session for future funding opportunities.</p>	<p>Angela Rezab motioned the SOBO Committee and the RCIA authorize to spend up to \$100,000 on the lights for the 160 trees in the district. Bob Oyster seconded the motion and motion was approved unanimously.</p> <p>Aaron Pellarin motioned the SOBO Committee and the RCIA authorize to extend the RFP with a three-week deadline on May 18th, 2016. Stephanie Kolkka seconded the motion and motion was approved unanimously.</p>
DISI Committee: Lori Lochtefeld and Don Gibson	<p>a) Co-Chair Lori Lochtefeld explained the Recap and overview from Olive PR.</p> <p>b) Co-Chair Lori Lochtefeld gave an update in regards to the new Comcast Commercials.</p> <p>c) Co-Chair Lori Lochtefeld gave an update on the Scare of the Square.</p> <p>d) Co-Chair Lori Lochtefeld explained the update on the New Digital Video Mapping Show.</p>	
Parking Management Committee: Aaron Aknin and Ben Paul	<p>a) Co-Chair Aaron Aknin, by phone, Amy Buckmaster and Nina Gann gave an update on the Valet Parking.</p> <p>b) Co-Chair Aaron Aknin, by phone, Amy Buckmaster and Nina Gann gave an update on the signage discussion.</p>	Angela Rezab moved to authorize to develop a RFP to add directional signage that coordinates and talks to the equipment in the Redwood City garages. Stephanie Kolkka seconded the motion and motion was approved unanimously

Paul	projects that are taking place in downtown.	
6. Presidents Report:	None	N/A
7. Executive Director Update:	Executive Director Amy Buckmaster thanked the board for the banners that were put up at 815 Hamilton St.	N/A
8. Other	District Manager Nina Gann mentioned that she tour around to view the Shadow Arts with Artist Damon Belanger.	N/A
9. Next Board meeting	Next Board Meeting – June 8, 2016 at Noon	N/A
10. Adjournment	Meeting adjourned at 12:52 pm.	N/A

Minutes taken by: Nina Gann, District Manager, Redwood City Improvement Association