



REDWOOD CITY  
IMPROVEMENT  
ASSOCIATION

**Board of Directors Meeting**  
**Wednesday, May 10, 2023**  
**Time: 12:00 – 1:00 pm**

**Location:** 1450 Veterans Blvd. Suite 125, Redwood City, CA 94063  
[Zoom Video Conference Option - If quorum is met](#)

**AGENDA: Amended**

1. **Call to Order – President Gloria Arteaga**
2. **Roll Call**
3. **Approval of Minutes from April 12, 2023 Board of Directors** **Action Item**
4. **Public Announcements, Public Comment**
5. **Committee Updates:**
  - **Executive Committee – President Gloria Arteaga**
    - Recommendation to open a third business account at the local San Mateo Credit Union to diversity the financials of the Redwood City Improvement Association in order to fall under the \$250,000.00 FDIC insurance policies. **Action Item**
    - Recommendation to approve a financial audit for the Redwood City Improvement Association's fiscal year December 2021 – November 2022, not to exceed \$10,000.00. **Action Item**
  - **SOBO (Sidewalk, Operations and Beautification Committee)**  
*\*Next Committee Meeting – June 7, 2023 – 3:00pm*  
Committee Co-Chairs: Rosanne Foust & Nancy Radcliffe
    - **Project Tracker – First Quarter**  
Resolution: Shall the Board of Directors and the President of the Redwood City Improvement Association authorize the payment of the Project Management Fee of \$100.00 per hour, not to exceed 1000 hours per fiscal year, to Chamber San Mateo County for the Sidewalk Operations, Beautification and Order from December 2022 – March 2023. \$4,400.00 for 44 hours (see enclosed). **Action Item**
    - **Piano Artists Selection Update**

- **DISI (District Identity and Signage Committee)**

*\*Next Committee Meeting – May 30, 2023 – 12:00pm*

Committee Co-Chairs: Don Gibson and Stacey Wagner

- **Project Tracker – First Quarter**

Resolution: Shall the Board of Directors and the President of the Redwood City Improvement Association authorize the payment of the Project Management Fee of \$100.00 per hour, not to exceed 1000 hours per fiscal year, to Chamber San Mateo County for the District Identity & Signage Committee from December 2022 – March 2023. \$9,900.00 for 99 hours (see enclosed). **Action Item**

- Olive PR

- PR and Social Media Report

- **Parking Management Committee**

*Next Committee Meeting – July 10, 2023 – 9:00am (Maybe June)*

Committee Chair: Henry Sears

- **Project Tracker**

Resolution: Shall the Board of Directors and the President of the Redwood City Improvement Association authorize the payment of the Project Management Fee of \$100.00 per hour, not to exceed 1000 hours per fiscal year, to Chamber San Mateo County for the Parking Management Committee December 2022 – March 2023. \$5,100.00 for 51 hours (see enclosed). **Action Item**

**6. Executive Directors Report**

- Theatre Way bollards installation began May 8, 2023. Completion scheduled for end of June 2023

**7. New Business**

**8. Adjournment**

**9. Next Board Meeting: Wednesday, June 14, 2023**

\*Beginning June 1, 2023, the RCIA's new address will be 255 Shoreline, Suite 150, Redwood City, 94065

**BROWN ACT:** *Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 1450 Veterans Boulevard, Suite 125, Redwood City, CA 94063. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Amy Buckmaster, Executive Director (650.362.5017) at least 48 hours prior to the meeting.*