REDWOOD CITY IMPROVEMENT ASSOCIATION

Board of Directors Meeting

Tuesday, November 10, 2026
12:00 - 1:00 pm
555 Twin Dolphin Dr., 1st Floor Conference Room, Redwood City, CA 94065

AGENDA

1. CALL TO ORDER

2. ROLL CALL/INTRODUCTIONS

3. PUBLIC COMMENTS FOR ITEMS NOT ON THE AGENDA

4. CONSENT AGENDA

All items on the consent agenda are approved by one action unless a request is made that an item be withdrawn or transferred to the regular agenda.

A. Approval of Minutes from Board Meeting of October 14, 2026

B. Authorization of Funding for 2026 Holiday Decoration Installation
With this action, the Board of Directors is being asked to authorize funding, not to exceed $10,000, for installation by J & A Maintenance of RCIA-owned holiday decorations within Courthouse Square. This item is recommended by the District Identity and Signage Committee and will be paid from the Fiscal Year 2025-2026 budget.

C. Authorization of Funding for Holiday Carolers
With this action, the Board of Directors is being asked to authorize funding, not to exceed $3,000, for holiday carolers to stroll through Downtown during the month of December. This item is recommended by the District Identity and Signage Committee and will be paid from the Fiscal Year 2025-2026 budget.

D. Authorization of Funding for New Winter Flowers in Downtown Planters
With this action, the Board of Directors is being asked to authorize funding, not to exceed $5,000, to purchase new winter flowers for the 13 planters in Zones 1 and 2. This item is recommended by the Sidewalk Operations, Beautification and Order Committee and will be paid from the Fiscal Year 2025-2026 budget.

E. Authorization of Funding for Shadow Art
With this action, the Board of Directors is being asked to authorize funding, not to exceed $3,000, to restore Downtown Redwood City Shadow Art. This item is recommended by the Sidewalk Operations, Beautification and Order Committee and will be paid from the Fiscal Year 2025-2026 budget.

F. Acceptance of Resignation of Angela K. Rezab from the RCIA Board of Directors, Effective November 11, 2026

G. Acceptance of Resignation of Amanda Anthony from the Board of Directors, Effective November 9, 2026

5. ACTION ITEMS

A. Appointment of Rana AlBazian to the RCIA Board of Directors
With this action, the Board of Directors is being asked to appoint Rana AlBazian to the Board of Directors to fill the unexpired term for the seat vacated due to the resignation of Angela Rezab. The appointment would be effective November 11, 2026.

B. Approval of Appointment of Derek Wolfgram to the RCIA Board of Directors
With this action, the Board of Directors is being asked to appoint Derek Wolfgram to the Board of Directors to fill the unexpired term for the seat vacated due to the resignation of Amanda Anthony. The appointment would be effective November 10, 2026.

C. Approval of Project Tracker Expenses for District Identity and Signage Committee Work
With this action, the Board of Directors is being asked to approve project management fees for work associated with the District Identity and Signage Committee from December 2025 – October 2026, which total $8,600 (43 Hours @ $200/hour). This item is recommended by the District Identity and Signage Committee and will be paid from the Fiscal Year 2025-2026 budget.

D. Approval of Project Tracker Expenses for Sidewalk Operations, Beautification, and Order Committee Work
With this action, the Board of Directors is being asked to approve project management fees for work associated with the Sidewalk Operations, Beautification, and Order Committee from December 2025 – October 2026, which total $17,400 (87 hours @ $200/hour). This item is recommended by the Sidewalk Operations, Beautification and Order Committee and will be paid from the Fiscal Year 2026-2026 budget.

E. Approval of District Identity and Signage Committee Proposed Budget
With this action, the Board of Directors is being asked to approve the annual budget for the District Identity and Signage Committee for the fiscal year running from December 1, 2026 – November 30, 2027. This item is recommended by the District Identity and Signage Committee.

F. Approval of Sidewalk Operations, Beautification, and Order Committee Proposed Budget
With this action, the Board of Directors is being asked to approve the annual budget for the Sidewalk Operations, Beautification and Order Committee for the fiscal year running from December 1, 2026 – November 30, 2027. This item is recommended by the Sidewalk Operations, Beautification and Order Committee.

G. Nomination and Appointment of Committee Chairs
With this action, the Board of Directors will call for nominations and make appointments of chairs of the District Identity and Signage Committee, Sidewalk Operations and Beautification Committee and Parking Management Committee.

6. REPORTS

A. Management Transition Taskforce – *Mitchell Bailey, Consultant*

1. RFP Process
2. Transition Timeline

B. Executive Director's Report – *Amy Buckmaster, Executive Director*

C. DISI (District Identity and Signage Committee) – *Stacey Wagner and Kate Mosley, Co-Chairs*

1. PR and Social Media Report from Olive Public Relations
2. Committee Meeting Report
3. Next Committee Meeting: January 6, 2027 – 1:00 pm

D. SOBO (Sidewalk Operations and Beautification Committee) – *Nancy Radcliffe and Paul Gadow, Co-Chairs*

1. Committee Meeting Report
2. Next Committee Meeting: January 6, 2027 – 11:30 am

E. Parking Management Committee – *Gloria Arredondo and Veronica Klein, Co-Chairs*

1. No Report
2. Next Committee Meeting – January 6, 2027 – 10:30 am

7. BOARD MEMBER REQUESTS FOR REPORTS, PRESENTATIONS, INFORMATION

8. BOARD MEMBER COMMENTS

9. ADJOURNMENT

Next Board Meeting: Wednesday, December 9, 2026, 12:00pm – 1:00pm

BROWN ACT NOTICE: Government Code 54950 (The Brown Act) requires that a brief description of each item to be transacted or discussed be posted at least 72 hours prior to a regular meeting. The Corporation posts all Board and Committee agendas at 203 Redwood Shores Parkway, Suite 150, Redwood City, CA 94065. Action may not be taken on items not identified as such and posted on the agenda. Meeting facilities may be accessible to persons with disabilities. If you require special assistance to participate in the meeting, notify Amy Buckmaster, Executive Director (650.362.5017) at least 48 hours prior to the meeting.